



July 30, 2019

Office Order No.:217-2019

Mr. Avijit Biswas (0985), Senior Officer, Cash Section, Satais Org. Office, Dhaka Zone-02 is hereby advised to sit and work at Cash Section, Tongi Org. Office, Dhaka Zone-02 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with effect from August 14, 2018 and remain valid until Ms. Ayesha Islam Nilo (2308), Assistant Officer, resumes her duty.

TA/DA allowance as per rules of the Company is admissible to Mr. Avijit Biswas for additional duties.



Mahmudur Rahman Talukder
Senior Vice President (Admin)

• Mr. Avijit Biswas (0985), Senior Officer

C.C. to:

1. The Chief Executive officer (C.C) for kind information.
2. The SEVP & Incharge, Administration Dept.
3. The SVP, Finance & Accounts Dept., Head Office.
4. The JVP & Incharge (I/A)
5. Master file
6. Office Order file
7. Personal file
1. The EVP (PRT) & Incharge, Dhaka Zone-02.
2. The Incharge, Tongi Org. Office, Dhaka Zone-02.
3. The Incharge, Satais Org. Office, Dhaka Zone-02.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائيف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited



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Mahmudur Rahman Talukder

Senior Vice President (Admin)

Mr. Avijit Biswas (0985), Senior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯, দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪, ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০
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