July 16, 2019

Office Order No.:199-2019

Mr. Riaj Uddin (2676), Assistant Officer (Cashier Cum Computer Operator), Cash Section, Whykong Org. Office (Taknaf), Cox's Bazar Zone-01 is hereby advised to sit and work at Cash Section, Shamlapur Org. Office, Cox's Bazar Zone-01 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Riaj Uddin for additional duties.

Mahmudur Rahman Talukd Senior Vice President (Admin)

Mr. Riaj Uddin (2676), Assistant Officer

C.C to

- 1. The Chief Executive Officer for kind information.
- 2. The DMD, CFO & Company Secretary.
- 3. The SEVP & Incharge, Administration Dept.
- The Incharge (I/A)
- 5. The SVP, Finance & Accounts Dept., Head Office.
- Office Order file
- Master file
- Personal file

- The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- The JEVP (PRT) & Incharge, Cox's Bazar Zone-01
- 3. The Incharge, Respective Offices

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