



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

December 21, 2018

## Office Order No.:259-2020

For the greater interest of the Company, the transfer of Ms. Rahima Khanam (1393), Officer, Cash Section, Dhaka Zone-06 vide Office Order No.: 251-2020, dated 08-12-2020 at Accounts Dept., Dhaka Zone-06 is hereby revised and he is hereby transferred to Policy Servicing Dept., Dhaka Zone-06.

Ms. Rahima Khanam is advised to report his joining to the SEVP (PRT) & Incharge, Dhaka Zone-06 immediately with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Policy Servicing Dept., Ms. Rahima Khanam is hereby advised to work of Dev. Admin Dept., at same premises in addition to her existing duties.

The transfer of other employee vide Office Order No.:251-2018 dated 08-12-2020 shall remain unchanged.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

• Ms. Rahima Khanam (1393), Officer.

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. Master file
6. Office Order file
7. Personal file.
1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01
2. The SEVP (PRT) & Incharge, Dhaka Zone-06

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائيم اسلامي لايف انشورنس لميتيد  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

December 21, 2018

## Office Order No.:259-2020

For the greater interest of the Company, the transfer of Ms. Rahima Khanam (1393), Officer, Cash Section, Dhaka Zone-06 vide Office Order No.: 251-2020, dated 08-12-2020 at Accounts Dept., Dhaka Zone-06 is hereby revised and he is hereby transferred to Policy Servicing Dept., Dhaka Zone-06.

Ms. Rahima Khanam is advised to report his joining to the SEVP (PRT) & Incharge, Dhaka Zone-06 immediately with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Policy Servicing Dept., Ms. Rahima Khanam is hereby advised to work of Dev. Admin Dept., at same premises in addition to her existing duties.

The transfer of other employee vide Office Order No.:251-2018 dated 08-12-2020 shall remain unchanged.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

• Ms. Rahima Khanam (1393), Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন