



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 25, 2020

## Office Order No.:242-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Tariql Islam (1765), Junior Officer	Cash Section, Narshingdi Org. Office, Dhaka Zone-16	Cash Section, Bhaluka Org. Office, Mymensingh Zone-01
02	Mr. Md. Khairuzzaman (2302), Assistant Officer	Cash Section, Tangail FPR Centre, Tangail Zone	Cash Section, Narshingdi Org. Office, Dhaka Zone-16

Mr. Md. Tariql Islam shall handover the overall charges to Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.

Mr. Md. Khairuzzaman shall handover the overall charges to Mr. Mohammad Sharif Hossain (1281), AVP, Accounts Dept., Tangail FPR Centre, Tangail Zone-01.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 30-11-2020 with a copy to the Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Mohammad Faridul Alam (1409), Assistant Officer, Cash Section, Mymensingh Zonal Office, Mymensingh Zone-01 vide Office Order No.:27-2020, dated January 16, 2020 at Cash Section, Bhaluka Org. Office, Mymensingh Zone-01 is hereby cancelled.

**Mahmudur Rahman Talukder**

Senior Vice President  
Administration Department.

Copy forwarded to: Above 03 (Three) employees.

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.
7. Mr. Mohammad Sharif Hossain (1281), AVP, Accounts Dept., Tangail FPR Centre, Tangail Zone-01.
8. Master file
9. Office Order file.
10. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
2. The EVP (PRT) & Incharge, Mymensingh Zone.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন



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