



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 17, 2020

## Office Order No.:231-2020

Mr. Mohammad Sulaiman (2634), Assistant Officer, Jowariyanala Org. Office, Cox's Bazar Zone-04 is hereby advised to sit and work at Cash Section, Court Bazar Org. Office, Cox's Bazar Zone-04 for 03 (Three) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until new cashier join there.

TA/DA allowance as per rules of the Company is admissible to Mr. Mohammad Sulaiman.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

Mr. Mohammad Sulaiman (2634), Assistant Officer.

**C.C. to:**

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The SEVP & Incharge, Administration Dept.
4. The SVP, Finance & Accounts Dept.,
5. Master file
6. Office Order file
7. Personal file
1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-03.
2. The J EVP (PRT) & Incharge, Cox's Bazar Zone-04.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامي لائف انشورنس لميٲٲيٲ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 17, 2020

## Office Order No.:231-2020

Mr. Mohammad Sulaiman (2634), Assistant Officer, Jowariyanala Org. Office, Cox's Bazar Zone-04 is hereby advised to sit and work at Cash Section, Court Bazar Org. Office, Cox's Bazar Zone-04 for 03 (Three) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until new cashier join there.

TA/DA allowance as per rules of the Company is admissible to Mr. Mohammad Sulaiman.

**Mahmudur Rahman Talukder**

Senior Vice President (Admin)

Mr. Mohammad Sulaiman (2634), Assistant Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন