



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائيم اسلامي لايف انشورنس لميتيد  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

November 08, 2020

## Office Order No.:220-2020

Mr. Md. Jahidul Islam (0883), Junior Officer, Cash Section, Gazipur Full Fledged Service Centre, Dhaka Zone-03 is hereby assigned to work at Dev. Admin Dept., and he will deal with Dev. Admin related works at same premises in addition to his existing duties.

Additional responsibilities of Mr. Md. Jahidul Islam shall come into force with immediate effect and remain valid until further order.

The additional responsibility of Mr. Md. Asgar Ali (0845), Senior Executive Officer, IT Dept., Gazipur Full Fledged Service Centre, Dhaka Corp. Zono-03 vide Office Circular No.:39-2020 dated June 02, 2020 at Dev. Admin Dept., Gazipur Full Fledged SC is hereby cancelled.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

- Mr. Md. Asgar Ali (0845), Senior Executive Officer
- Mr. Md. Jahidul Islam (0883), Junior Officer

**C.C. to:**

1. The Chief Executive officer for kind information.
  2. The DMD & CS.
  3. The SEVP & Incharge, Administration Dept.
  4. The EVP & Incharge (IT)
  5. The SVP & Incharge, Finance & Accounts Dept.
  6. Master file
  7. Office Order file
  8. Personal file
1. The Incharge, Gazipur Full Fledged SC

আর্থিক নিরাপত্তার সেতুবন্ধন



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