প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

October 27, 2020

Office Order No.: 209-2020

Mr. Mizanur Rhman (2488), Assistant Officer, Cash Section, Bohoddarkata Org. Office, Cox's Bazar Zone-03 is hereby advised to sit and work at Cash Section, Badarkhali Org. Office, Cox's Bazar Zone-03 for 03 (Three) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Mizanur Rhman.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Mizanur Rhman (2488), Assistant Officer.

C.C. to:

- The Chief Executive officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The SVP, Finance & Accounts Dept.,
- 6. The EVP & Incharge (I/A)
- 7. Master file
- 8. Office Order file
- 9. Personal file

- 1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- The EVP (PRT) & Incharge, Cox's Bazar Zone-03.
- 3. The Incharge, respective Offices.

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