ISO 9001:2015 CERTIFIED

October 25, 2020

Office Order No.: 208-2020

For the greater interest of the Company, Mr. Md. Khairul Islam (2799), Officer Assistant/Record Keeper, newly joined at the Head Office, Dhaka is hereby given posting to Policy Servicing Dept., Barishal Service Centre as Docket Keeper.

Mr. Md. Khairul Islam is advised to report his joining to the EVP (PRT) & Incharge, Barishal Corp. Zone by 28-10-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Md. Khairul Islam (2799), Officer Assistant/Record Keeper.

C.C. to: for kind information

- 1. The Chief Executive Officer.
- 2. The DMD & Company Secretary.
- 3. The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (I/A).
- 5. The JSVP & Incharge, Policy Servicing & Claims Dept.
- 6. Master file
- 7. Office Order file
- 8. Personal file.

 The EVP (PRT) & Incharge, Barishal Corp. Zone.

Prime Islami Life Insurance Limited

SO 9001 : 2015 CERTIFIED

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• Mr. Md. Khairul Islam (2799), Officer Assistant/Record Keeper.