



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

October 11, 2020

Office Order No.:197-2020


For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Ms. Jannatul Ferdous (0677), Officer	Claims Dept., Agrabad Service Centre	U/W Dept., Potia FPR Centre, Chattogram Zone-13
02	Mr. Md. Sohag (1541), Junior Officer	U/W Dept., Potia FPR Centre, Chattogram Zone-13	Claims Dept., Agrabad Service Centre
03	Mr. Md. Tofazzal Hossain (2726), Junior Officer	Dev. Admin Dept., Mirsarai Full Fledge SC Chattogram Zone-04	Dalil & OR Section, Policy Servicing Dept., Agrabad Service Centre

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 14-10-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Agrabad Service Centre, Mr. Md. Sohag is hereby advised to work at Underwriting Dept., sitting at same premises in addition to his existing duties.

All concerned of Potia FPR Centre, Chattogram Zone-13 is hereby advised to take all necessary Underwriting and FPR services from Agrabad Service Centre until Ms. Jannatul Ferdous get Underwriting Authority.


Mahmudur Rahman Talukder
Senior Vice President
Administration Department.

Copy forwarded to: Above 03 (Three) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (U/W)
6. The EVP & Incharge (I/A)
7. The SVP & Incharge, Finance & Accounts Dept.
8. The JSVP & Incharge, Policy Servicing & Claims Dept.
9. Master file
10. Office Order file
11. Personal file.
1. The DMD (Dev.) & Incharge, Agrabad
2. The EVP (PRT) & Incharge, Chattogram Zone-04.
3. The J EVP (PRT) & Incharge, Chattogram Zone-13.
4. The Incharge, respective Offices

আর্থিক নিরাপত্তার সেতুবন্ধন

