



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 30, 2020

Office Order No.:188-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Mamun Hossain - (0348), SO	Cash Section, Meradia Org. Office, Dhaka Zone-06	Cash Section, Jamalpur Org. Office, Mymensingh Zone-01
02	Mr. Monir Ahmed (1133), Officer	Cash Section, Jamalpur Org. Office, Mymensingh Zone-01	Cash Section, Kalihati Org. Office, Tangail Zone-01
03	Mr. Mahbub Alam (1483), Junior Officer	Cash Section, Kalihati Org. Office, Tangail Zone-01	Cash Section, Meradia Org. Office, Dhaka Zone-06

Mr. Md. Mamun Hossain shall handover the overall charges to Mr. Md. Feruz Alam (0535), Executive Officer, Accounts Dept., Dhaka Corp. Zone-03.

Mr. Monir Ahmed and Mr. Mahbub Alam shall handover the overall charges to Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 05-10-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

Copy forwarded to: Above 03 (Four) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (I/A)
6. The SVP, Finance & Accounts Dept.
7. Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.
8. Mr. Md. Feruz Alam (0535), Executive Officer, Accounts Dept., Dhaka Corp. Zone-03.
9. Master file
10. Office Order file
11. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka corp. Zone-04.
2. The SEVP (PRT) & Incharge, Dhaka corp. Zone-06.
3. The Incharge, respective Offices

আর্থিক নিরাপত্তার সেতুবন্ধন



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