

প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001 : 2015

September 24, 2020

Office Order No.:185-2020

For the greater interest of the Company, Mr. Khondaker Omar Faruk (1036), Senior Officer (IT), Office of the Vice Chairman is hereby transferred to Administration Dept., Head Office, Dhaka.

Mr. Khondaker Omar Faruk is advised to report his joining to the undersigned along with Stationary items allotted to him by 27-09-2020.

Mr. Khondaker Omar Faruk shall also work as Personal Secretary to the Vice Chairman of the Company in addition to his existing duties while necessary.

Kazi Abul Manjur SEVP & Incharge

Administration Department

Mr. Khondaker Omar Faruk (1036), Senior Officer

C.C. to:

- 1. The Chief Executive Officer, for kind information.
- 2. The DMD & Company Secretary.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. Master file
- 5. Office Order file
- 6. Personal file



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