



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامى لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

August 25, 2020

## Office Order No.:156-2020

Mr. Md. Moaggem Hossain Khan (0522), EO, I/A Dept., Cumilla Full Fledged SC is hereby assigned to work at Internal Audit Dept., Bagmara Corp. Zone on every Tuesday and Thursday in a week in addition to his existing duties.

The additional responsibility of Mr. Md. Moaggem Hossain Khan shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Moaggem Hossain Khan.

The Transfer of Mr. Mohammad Mahbubur Rahman (1480), Joint Assistant Vice President, I/A Dept., Head Office, Dhaka, vide Office Order No.:150-2020, dated 19-08-2020 is hereby cancelled.

The additional responsibility of Mr. Md. Abul Bashar Mohammad Shazzad Hossen (1237), Assistant Vice President vide Office order No.:89-2020 dated June 14, 2020 at Internal Audit Dept., Bagmara Corp. Zone is hereby cancelled.

**Mahmudur Rahman Talukder**  
Senior Vice President  
Administration Department.

Copy forwarded to: Above 03 (Three) employees

### C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (I/A).
6. The SVP and Incharge, Finance & Accounts Dept., Head Office.
7. Office Order file.
8. Personal file.
9. Master file.
1. The SEVP (PRT) & incharge, Cumilla Zone
2. The EVP (PRT) & Incharge, Bagmara Corp. Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।



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