



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 20, 2020

Office Order No.:153-2020

For the greater interest of the Company, the following newly joined Assistant Officers are hereby given Posting as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Posted to
01	Mr. Mozaherul Islam (2783), Assistant Officer (Cash)	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	Accounts Dept., Taknaf FPR Centre, Cox's Bazar Zone-01
02	Mr. Abul Fayez (2779), Assistant Officer (Cash)	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	Cash Section, Thaingkhali Org. Office, Cox's Bazar Zone-04
03	Mr. Md. Zaidul Hoque (2780), Assistant Officer Cash)	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	IT Dept., Taknaf FPR Centre, Chattogram Zone-01
04	Mr. Thowhidul Islam (2781), Assistant Officer (Cash)	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	Cash Section, Palongkhali Org. Office, Cox's Bazar Zone-04
05	Mr. Mohammad Ibrahim Rijvi (2784), Assistant Officer	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	Cash Section, Kalarmar Chora Org. Office, Cox's Bazar Zone-03
06	Ms. Asmaul Hosna Tazin (2785), Assistant Officer	Newly joined at Chattogram Corp. Zone-03 (Muradpur)	Cash Section, Arabshah Bazar Org. Office, Cox's Bazar Zone-03

The above employees are advised to report their joining to the Incharge of respective offices by 25-08-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining Mr. Mozaherul Islam at Accounts Dept., Taknaf FPR Centre is hereby advised to work of U/W Dept., at same premises in addition to his existing duties.

After Joining Mr. Md. Zaidul Hoque at IT Dept., Taknaf FPR Centre is hereby advised to work of Dev. Admin Dept., at same premises in addition to his existing duties.

The additional responsibility of Mr. Mozaherul Islam and Mr. Md. Zaidul Hoque shall come into force after joining at posted offices and shall remain valid until further order.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

• Copy forwarded to: Above 06 (Six) Assistant Officers.

C.C. to:

1. The Chief Executive officer for kind information.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03
2. The DMD & CS.
2. The EVP (PRT) & Incharge, Cox's Bazar Zone-03
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
3. The J EVP (PRT) & Incharge, Cox's Bazar Zone-01
4. The SEVP & Incharge, Administration Dept.
4. The Incharge, Cox's Bazar Zone-04
5. The EVP & Incharge (U/W)
5. The Incharge, Respective Offices.
6. The EVP & Incharge (IT)
7. The EVP & Incharge (I/A)
8. The SVP & Incharge, Finance & Accounts Dept.,
9. Office Order file

10. Personal file.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, piliibd@gmail.com, web : www.primelislamylifebd.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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