



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشيوورنس لميتيد
Prime Islami Life Insurance Limited



July 04, 2019

Office Order No.:184-2019

For the greater interest of the Company, Mr. Md. Salim Khan (0713), Senior Officer, Cash Section, Chandpur Org. Office, Mukto Bima Prokalpo is hereby transferred to Cash Section, Chandpur Zonal Office, Mukto Bima Prokalpo.

Mr. Md. Salim Khan shall handover the overall charge to Mr. Md. Shahjaman Shiraji (0937), Joint Assistant Vice president, Accounts Dept., Mukto Bima Prokalpo, Head Office, Dhaka in presence of Internal Auditor.

Before handing and taking over of overall charges, the JEVP Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 11-07-2019.

Mr. Md. Salim Khan is advised to report his joining to the Incharge, Chandpur Zonal Office, Mukto Bima Prokalpo along with release letter from his existing office by 09-07-2019 with a copy to the Administration Department, Head Office, Dhaka.

The additional responsibility of Mr. Muhammad Jasim Uddin (2142), Officer (Cashier Cum Computer Operator), Cash Section, Kachuya Org. Office, Hazigonj Zone vide Office Order No.:173-2019 dated June 25, 2019 at Chandpur Zonal Office, Mukto Bima Prokalpo is hereby cancelled.

Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

- Mr. Md. Salim Khan (0713), Senior Officer
- Mr. Muhammad Jasim Uddin (2142), Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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- Mr. Muhammad Jasim Uddin (2142), Officer

C.C. to:

1. The Chief Executive officer (C.C) for kind information.
 2. The SEVP & Incharge, Administration Dept.
 3. The J EVP & Incharge (I/A) with a request to ensure handing and taking over formalities in presence of an Auditor as per Office Order.
 4. The SVP, Finance & Accounts Dept., Head Office.
 5. Mr. Md. Shahjaman Shiraji (0937), JAVP, Accounts Dept., Mukto Bima Prokalpo, Head Office, Dhaka
 6. Office Order file.
 7. Personal file.
 8. Master file.
1. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
 2. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন