



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لايف انشورنس لميٲٲٲٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 10, 2020

Office Order No.:142-2020

For the greater interest of the Company, Mr. Md. Arshadul Islam (2380), Assistant Officer, (Cashier Cum Computer Operator), IT Dept., Bogura Service Centre, Rangpur Corp. Zone is hereby transferred to Policy Servicing Dept., Rangpur Corp. Zone.

Mr. Md. Arshadul Islam is advised to report his joining to the SEVP (PRT) & Incharge, Rangpur Corp. Zone along with Stationary Items allotted to him and release letter from his existing office by 16-08-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Policy Servicing Dept., Rangpur Corp. Zone Mr. Md. Arshadul Islam shall also works at IT Dept., at same premises in addition to his existing duties until further order.

The additional responsibility of Mr. Md. Arshadul Islam shall come into force after joining Rangpur Corp. Zone and shall remain valid until further order.


Kazi Abul Manjur
SEVP & Incharge
Administration Department

• Mr. Md. Arshadul Islam (2380), Assistant Officer.

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The EVP & Incharge (I/A)
6. The JSVP & Incharge, Policy Servicing & Claims Dept.
7. Master file
8. Office Order file
9. Personal file
1. The SEVP (PRT) & Incharge, Rangpur Corp. Zone.
2. The Incharge, Bogura Service Centre.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০১-৯৬৬৪৩১২০ ই-মেইল : ceo@primeislamlife.com

