Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

July 26, 2020

Office Order No.:135-2020

For the greater interest of the Company, Mr. Md. Syfullah (2141), Junior Office, IT Dept., Dhaka Zone-13 (Shampur) is hereby assigned to issue Policy schedule (Bima Dalil) and he will deal with Dalil Related works at the same premises in addition to his existing duties

The additional responsibility of Mr. Md. Syfullah shall come into force with immediate effect and shall remain valid until further order.

Mahmudur Rahman Talukder

Senior Vice President (Admin)

Mr. Md. Syfullah (2141), Junior Office.

C.C. to:

A.

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- 4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 5. The SEVP & Incharge, Administration Dept.
- 6. The EVP & Incharge (IT)
- 7. The EVP & Incharge (I/A)
- JSVP & Incharge, Policy Servicing & Claims Dept.
- Master file
- 10. Office Order file
- 11. Personal file.

- 1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
- 2. The JEVP (PRT) & Incharge, Dhaka Zone-13



প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

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