



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

July 15, 2020

## Office Order No.:126-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Gopal Krishna Das (1245), Officer (IT)	IT Dept., B. Baria Full Fledged SC	Cash Section, B. Baria Full Fledged SC
02	Ms. Rahima Khanam (1393), Officer,	IT Dept., Dhaka Zone-06	Cash Section, Dhaka Zone-06

The above employees are advised to report their joining to the Incharge of respective Department along with Stationary Items allotted to them and release letter from their existing Department by 20-07-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Cash Section, Mr. Gopal Krishna Das and Ms. Rahima Khanam are hereby advised to work of IT Dept., sitting at same premises in addition to their existing duties until further order.

Mr. Gopal Krishna Das and Ms. Rahima Khanam will be entitled to Cash allowance@ Tk.750/- (Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/- (Five lac).

**Mahmur Rahman Talukder**  
Senior Vice President (Admin)

Copy forwarded to: Above 02 (Two) employees.

**C.C. to:**

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge (I/A)
7. The SVP, Finance & Accounts Dept.
8. Master file
9. Office Order file
10. Personal file.
1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01
2. The SEVP (PRT) & Incharge, Dhaka Zone-06
3. The EVP (PRT) & Incharge, B. Baria Zone.
4. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**Mahmudur Rahman Talukder**  
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SH