



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

July 05, 2020

Office Order No.:115-2020

For the greater interest of the Company the salary section of the company will work under direct supervision of Administration department and the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Rajibul Hasan (0454), SEO (IT)	Salary Section, Accounts Dept., Head Office, Dhaka	Salary Section, Administration Dept., Head Office, Dhaka
02	Mr. Nasirul Haque (1260), SO (IT)	Salary Section, Accounts Dept., Head Office, Dhaka	Salary Section, Administration Dept., Head Office, Dhaka

The above employees are advised to report their joining to the SEVP & Incharge, Administration Dept., Head Office, Dhaka along with Stationary, Computer (if any), Papers/Documents etc., allotted to them and release letter from their existing department by 08-07-2020.


Kazi Abul Manjur

Senior Executive Vice President & Incharge
Administration Department.

- Mr. Rajibul Hasan (0454), SEO.
- Mr. Nasirul Haque (1260), SO.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The EVP & Incharge (IT)
6. The EVP & Incharge (I/A)
7. The SVP, Finance & Accounts Dept.
8. All Departmental Heads.
9. Master file
10. Office Order file

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamififebd.com

