



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

June 23, 2020

## Office Order No.:107-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Sheikf Hassan Ahmed Chowdhury (0430), SO	U/W Dept., Lohagora Org. Office Chattogram Zone-03	U/W Dept., Gatail FPR Centre, Dhaka Zone-04
02	Mr. Md. Abu Hanif (2560), Assistant Officer(Cashier Cum Computer Operator),	Cash Section, Baraiyer hat Org. Office, Chattogram Zone-4.	Accounts Dept., Chakaria FPR Centre, Cox's Bazar. Zone-03
03	Mr. Md.. Hassan Tareq (2559), Assistant Officer(Cashier Cum Computer Operator)	U/W Dept., Keranihat FPR Centre, Chattogram Zone-06	U/W Dept., Lohagora Org. Office, Chattogram Zone-03

Mr. Md. Abu Hanif shall handover the overall charges to Mr. Md. Rafiqul Islam (1197), Executive Officer, Accounts Dept., Mirsarai Full Fledged Service Centre, Chattogram Zone-04.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to him and release letter from their existing offices by 28-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**

Senior Vice President (Admin)

Copy forwarded to: Above 03 (Four) employees.

### C.C. to:

1. The Chief Executive Officer for kind information.
  2. The DMD & CFO.
  3. The DMD & CS.
  4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
  5. The SEVP & Incharge, Administration Dept.
  6. The EVP & Incharge (U/W)
  7. The EVP & Incharge (I/A)
  8. The SVP, Finance & Accounts Dept.
  9. Mr. Md. Rafiqul Islam (1197), Executive Officer, Accounts Dept., Mirsarai Full Fledged Service Centre.
  10. Master file
  11. Office Order file
  12. Personal file.
1. The DMD (Dev.) & Incharge, Chattogram.
  2. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
  3. The SEVP (PRT) & Incharge, Dhaka Zone-04
  4. The EVP (PRT) & Incharge, Chattogram Zone-04.
  5. The EVP (PRT) & Incharge, Chattogram Zone-06
  6. The J EVP (PRT) & Incharge, Cox's Bazar Zone-03
  7. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতবন্ধন

প্রধান কার্যালয় : : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com



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**Mahmudur Rahman Talukder**  
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