



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹید

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

June 16, 2020

## Office Order No.:95-2020

For the greater interest of the Company, the Office Order No.: 86-2020, dated June 14, 2020 are hereby revised and the following employees are hereby transferred as under:

SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Proposal for transfer	Remarks
01	Mr. Md. Mahabul Islam (1060), SO, Cash Section, Hemayetpur Org. Office, Dhaka Zone-08	Cash Section, Rajapur Org. Office, Feni Zone-01	He will stay at his existing Office.	Transfer Order is cancelled
02	Mr. Tapash Howlader (1227), Junior Officer Cash Section, Saver Service Centre, Dhaka Zone-03	_____	Cash Section, Rajapur Org. Office, Feni Zone-01	Transfer
03	Mr. Kawser (1771) Junior Officer Cash Section, Hemayetpur Org. Office, Dhaka Zone-03	_____	Cash Section, Saver Service Centre, Dhaka Zone-03	Transfer

Mr. Tapash Howlader shall handover the overall charges to Mr. Kawser after taking over the charges Mr. Kawser shall handover the overall charges to Mr. Md. Mahabul Islam.

Mr. Tapash Howlader is advised to report his joining to the Incharge, Rajapur Org. Office, Feni Zone-01 along with release letter from his existing offices by 23-06-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Kawser is advised to report his joining to the Incharge, Saver Service Centre, Dhaka Zone-03 along with release letter from his existing offices by 21-06-2019 with a copy to the Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**

Senior Vice President

Administration Department.

• Copy forwarded to: Above 03 (Three) employees.

**C.C. to:**

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The JEVP & Incharge (I/A).
7. Master file
8. Office Order file
9. Personal file.
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
2. The SEVP (PRT) & Incharge, Feni Zone.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০। ৩

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০. ই-মেইল : ceo@primelifebd.com. ntl@bd@gmail.com web : www.primelislamylifebd.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
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Mr. Kawser is advised to report his joining to the Incharge, Saver Service Centre, Dhaka Zone-03 along with release letter from his existing offices by 21-06-2019 with a copy to the Administration Dept., Head Office, Dhaka.

  
**Mahmudur Rahman Talukder**

Senior Vice President  
Administration Department.

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিবাপত্রের সেতুবন্ধন

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