



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیٹڈ

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

June 15, 2020

## Office Order No.: 93-2020

Subsequent of abolishing all project of the company, the manpower under Rangpur Org. Office of Paribar Kallayan Bima Division (Abolished) and Rangpur SC of Mukto Bima Prokalpo (Abolished) are hereby transferred to Rangpur Corp. Zone (Akok) and their job assignment is hereby rearranged as under.

Sl.	Name, Designation, ID No. & Present Dept./Office	Transferred to	Additional Responsibilities	Remarks
01	Mr. Md. Kamal Hosen (1713), Senior Officer U/W Dept., Rangpur Org. Office, Paribar Kallayan Bima Division (Abolished)	U/W Dept., Rangpur Corp. Zone (Akok).	He is hereby assigned to sign on issued OR and counter sign on Bima Dalil as an authorized officer. He has been authorized to SB files upto Tk.1,00,000/-(one lac fifty) only.	He will act as Incharge of Service Centre.
02	Mr. Abedur Rahman (0056), Senior Officer, Dev. Admin Dept., Rangpur Org. Office, Paribar Kallayan Bima Division (Abolished)	Dev. Admin Dept., Rangpur Corp. Zone (Akok).	He is hereby advised to issue Bima Dalil & Claims related works, sitting at same premises in addition to his existing duties.	
03	Most. Thomina Akter (0665), Officer, Cash Section, Rangpur Org. Office, Paribar Kallayan Bima Division (Abolished)	Cash Section, Rangpur Corp. Zone (Akok).	_____	
04	K. M. Motiur Rahman (2678), Officer, Accounts Dept., Rangpur Service Centre, Mukto Bima Prokalpo (Abolished)	Accounts Dept., Rangpur Corp. Zone (Akok),.	_____	
05	Mr. Md. Ferdusur Rahman (1295), Jo, IT Dept., Rangpur SC, Mukto Bima (Abolished)	IT Dept., Rangpur Corp. Zone (Akok).	It Dept., Rangpur Corp. Zone/SC He is hereby advised to carryout Policy Servicing & OR related works.	
06	Mr. Md. Sujon Mia (2743), Messenger, Rangpur Org. Office, Paribar Kallayan Bima Division (Abolished)	Rangpur Corp. Zone (Akok).	Docket Keeper at same office.	
07	Mr. Md. Marajul Islam (T921), T Boy, Rangpur Service Centre, Mukto Bima Prokalpo (Abolished)	Rangpur Corp. Zone (Akok).	_____	

  
**Mahmudur Rahman Talukder**  
Senior Vice President  
Administration Department.

- Copy forwarded to: Above 07 (Seven) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০। ৩

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamylifebd.com



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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**Mahmudur Rahman Talukder**

Senior Vice President  
Administration Department.

- Copy forwarded to: Above 07 (Seven) employees.

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge (U/W)
7. The EVP & Incharge (IT)
8. The EVP & Incharge (I/A),
9. The JSVP & Incharge, Policy Servicing & Claims Dept.
10. Master file.
11. Office Order file.
12. Personal file.

1. The SEVP (PRT) & Incharge, Rangpur Corp. Zone.

আর্থিক নিরাপত্তার সেতবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

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