প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001 : 2015

June 02, 2020

Office Order No.:75-2020

For the greater interest of the Company, Syed Mostaque Ahmed Khan (1151), JSVP, Underwriting Dept., Head Office, Dhaka is hereby transferred to Underwriting Dept., Agrabad Service Centre Chattogram.

Syed Mostaque Ahmed Khan shall handover his overall responsibilities along with Papers/Documents to Syed Abdullah Zabir (0963), EVP & Incharge, Underwriting Dept., Head Office, Dhaka and his Computer (if any), Stationary items to Mr. Md. Bashir Ahmed (1208), JSVP & Incharge, Establishment Dept., Head Office, Dhaka.

Syed Mostaque Ahmed Khan is advised to report his joining to the DMD (Dev.) & Incharge, Chattogram Division by 09-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Kazi Abul Manjur

Senior Executive Vice President & Incharge

Administration Department.

Copy Forwarded to:

Syed Mostaque Ahmed Khan (1151), JSVP, Underwriting Dept.

C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- The EVP & Incharge (U/W).
- 5. The EVP & Incharge (I/A).
- 6. The JSVP & Incharge, Establishment Dept.
- 7. Office Order file.
- 8. Personal file.
- Master file.

- The DMD (Dev.) & Incharge, Chattogram Division.
- The SEVP (PRT) & Incharge, Agrabad SC

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