March 23, 2020

All Department Heads (Head Office)
All Corporate Zone / Zone Head (Development)
All Incharge Service Centers
Head of all Organizational Offices
All Officers / Employees

Office Circular No.: 33 – 2020

All concerned are hereby informed that all Offices of Prime Islami Life Insurance Ltd. shall remain closed on Thursday, the 26th March 2020, on the occasion of the **Independence and National Day.**

23/03/2020

Kazi Abul Manjur
SEVP & Incharge
Administration Department

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Kazi Abul Manjur
SEVP & Incharge
Administration Department

C.C. to: for kind information.

1. The Vice Chairman.
2. The Chief Executive Officer.
3. The Chief Consultant to the Board.
4. The Deputy Managing Director and CFO.
5. The Deputy Managing Director and Company Secretary.
6. The Deputy Managing Director and Incharge Dev. Admin.
7. Master file.
8. Office Copy.