



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 04, 2020

Office Order No.:54-2020

For the greater interest of the Company, the Office Order No.: 46-2020, dated February 26, 2020 is hereby partially revised and the following employee is hereby transferred as under:


SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	Remarks	
01	Mr. Md. Bellal Hossain (1973), Junior Officer (IT)	Cash Section, Tetul Jhora Org. Office, Dhaka Zone-04.	Cash Section, Mirzapur Org. Office, Dhaka Zone-04	IT Dept., Malibag FPR Centre, Dhaka Zone-06	
02	Mr. Md. Abul Hasan (1395), Junior Officer (IT)	IT Dept., Malibag FPR Centre, Dhaka Zone-06	_____	Cash Section, Mirzapur Org. Office, Dhaka Zone-04	

Mr. Md. Bellal Hossain shall handover the overall charges to Mr. Md. Abul Hasan in presence of Internal Auditor.

Before handing and taking over of overall charges, the EVP & Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 11-03-2020.

Mr. Md. Abul Hasan shall have to execute a surety bond of Tk.5,00,000/- (Five lac) while joining at Cash Section.

The above employees are advised to report their joining to the Incharge of respective Offices along with release letter from their existing office by 09-03-2020 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President
Administration Department.

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com