



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیڈ

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

February 20, 2020

## Office Order No.: 43-2020

This is to inform to all concern that for the greater interest of the company, all following employees of Rajshahi Corp. Zone-03 Service Centre are hereby transferred to Rajshahi Full Fledged Service Centre as under.

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01	Mr. Md. Piarul Islam (0496), SEO	Dev. Admin Dept., Rajshahi Corp. Zone-03 SC	Dev. Admin Dept., Rajshahi Full Fledged SC	
02	Mr. Md. Rezwanul Haque (0965), SEO	Underwriting Dept., Rajshahi Corp. Zone-03 SC	Underwriting Dept., Rajshahi Full Fledged SC	
03	Ms. Sultana Rebeka (0640), EO			
04	Mr. Md. Masum Maruf-Ul- Hoque (0634), EO	Accounts Dept., Rajshahi Corp. Zone-03 SC	Accounts Dept., Rajshahi Full Fledged SC	
05	Mr. Md. Touhidul Islam (0925), EO (Cash)			
06	Ms. Jenifar Sultana (1867), Junior Officer	IT Dept., Rajshahi Corp. Zone-03 SC	IT Dept., Rajshahi Full Fledged SC	
07	Mos. Labony Khatun (2456), Assistant Officer (Cashier Cum Computer Operator)	Policy Servicing Dept., Rajshahi Corp. Zone-03 SC	Policy Servicing Dept., Rajshahi Full Fledged SC	
08	Mr. Md. Jamal Uddin (1286), Messenger	Rajshahi Corp. Zone-03 SC	Rajshahi Full Fledged SC	
09	Mr. Md. Masud Rana (1356), Messenger			

The above employees are advised to report their joining to the EVP (PRT) & Incharge, Rajshahi Division by 25-02-2020 along with Stationary, Computer (if any), Papers/Documents etc., allotted to them with a copy to the Administration Dept., Head Office, Dhaka.

All concerned of Rajshahi Corp. Zone-03 are hereby advised to take all necessary service from Rajshahi Full Fledged Service Centre.

  
Kazi Abul Manjur

Senior Executive Vice President  
Administration Department.

- Copy forwarded to: Above 09 (Nine) employees.

### C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The EVP & Incharge (I/A)
5. The SVP, Finance & Accounts Dept.,
6. All Departmental Heads.
7. Master file
8. Office Order file
9. Personal file

1. The EVP (PRT) & Incharge, Rajshahi Division.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪  
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pilibd@gmail.com, web : www.primeislamiflifebd.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
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03	Ms. Sultana Rebeka (0640), EO			
04	Mr. Md. Masum Maruf-UI- Hoque (0634), EO	Accounts Dept., Rajshahi Corp. Zone-03 SC	Accounts Dept., Rajshahi Full Fledged SC Cash Section, Rajshahi Full Fledged SC	
05	Mr. Md. Touhidul Islam (0925), EO (Cash)			
06	Ms. Jenifar Sultana (1867), Junior Officer	IT Dept., Rajshahi Corp. Zone-03 SC	IT Dept., Rajshahi Full Fledged SC	
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**Kazi Abdul Manjur**  
Senior Executive Vice President  
Administration Department.

- Copy forwarded to: Above 09 (Nine) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪  
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamiflifebd.com