



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

January 09, 2020

Office Order No.:36-2020

For the greater interest of the Company Ms. Asma Easmin (1871), Officer, U/W Dept., Bagmara Zonal Office, Urban Bima Division is hereby transferred to Cash Section, Pipolia Org. Office, Urban Bima Division.

Ms. Asma Easmin is advised to report his joining to the Incharge, Pipolia Org. Office, Urban Bima Division along with release letter from his existing office by 12-02-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Ms. Asma Easmin will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Mr. Iqramul Hoque (1686), Officer, Dev. Admin Dept., Bagmara Zonal Office, Urban Bima Division is hereby advised to work of U/W Dept., sitting at same premises in addition to his existing duties.

Additional responsibilities of Mr. Iqramul Hoque shall come into force with immediate effect and shall remain valid until further order.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Ms. Asma Easmin (1871), Officer.
- Mr. Iqramul Hoque (1686), Officer

C.C to:

1. The Chief Executive Officer for kind information.
 2. The DMD & CFO.
 3. The DMD & CS.
 4. The SEVP & Incharge, Administration Dept.
 5. The EVP & Incharge, U/W Dept.,
 6. The EVP & Incharge, IT Dept.
 7. The EVP & Incharge (I/A)
 8. The SVP, Finance & Accounts Dept., Head Office, Dhaka
 9. Office Order file
 10. Master file
 11. Personal file
1. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
 2. The Incharge, Bagmara Zonal Office (Urban).
 3. The Incharge, Pipolia Org. Office (Urban).

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com



January 06, 2020

Office Order No.:36-2020

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Senior Vice President (Admin)

- Ms. Asma Easmin (1871), Officer.
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আর্থিক নিরাপত্তার সেতুবন্ধন