



February 05, 2020

Office Order No.:34-2020

Mr. Kawsar Ahmed (0754), Senior Executive Officer (IT), Sylhet Full Fledged Service Centre is hereby advised to sit and work at U/W Dept., Sylhet Service Centre, Paribar Kallayan Bima Division for 01 (One) day in a week in addition to his existing duties.

Mr. Md. Abdul Ahad (1996), Office Assistant, U/W Dept., Sylhet Service Centre, Paribar Kallayan Bima Division is hereby advised to take necessary service and support of Underwriting related works from Sylhet Full Fledged SC for rest four days in a week.

The working days of Mr. Kawsar Ahmed and Mr. Md. Abdul Ahad will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and remain valid until further order.

The additional responsibility of Mr. Kawsar Ahmed and Mr. Md. Abdul Ahad vide Office Order No.:02-2020, dated 02-01-2020 are hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

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- Mr. Kawsar Ahmed (0754), Senior Executive Officer.
- Mr. Md. Abdul Ahad (1996), Office Assistant.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (U/W) Dept.
6. The EVP & Incharge (I/A)
7. The Incharge, Sylhet Full Fledged SC.
8. Master file.
9. Office Order file.
10. Personal file.
1. The SEVP (PRT) & PD, Paribar Kallayan Bima Division.
2. The Incharge, Sylhet SC, Paribar Kallayan Bima Division.

আর্থিক নিরাপত্তার সেতুবন্ধন



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