



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائيف انشورنس لميٽيٽيڊ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

January 19, 2020

Office Order No.:15-2020

Mr. Md. Badrul Islam (2442), Assistant Officer (Cashier Cum Computer Operator), Kulaura Org. Office, Sylhet Zone-01 is hereby advised to sit and work at Cash Section, Juri Org. Office, Moulavibazar Zone for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Badrul Islam.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Md. Badrul Islam (2442), Assistant Officer.

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The SVP, Finance & Accounts Dept.,
6. The JVP & Incharge (I/A)
7. Master file
8. Office Order file
9. Personal file
1. The EVP (PRT) & Incharge, Sylhet Zone-01.
2. The JEV (PRT) & Incharge, Moulavibazar Zone.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৭৯০ ই-মেইল : ceo@primelifebd.com tilikbd@gmail.com www.primelifebd.com



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