



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

January 19, 2020

Office Order No.:14-2020

This is to inform to all concern that for the greater interest of the company, the additional responsibilities of the following employees are hereby cancelled with immediate effect.

Sl.	Name, Desig. & Present Office	Additional Responsibilities	
		Additional Office Name	Office Order No. & Date
01	Mr. Md. Anoar Hossain (1460), Junior Officer, Cash Section, Pekua Full Fledged SC, Chattogram Zone-03	Cash Section, Mohesh Khali Org. Office, Cox's Bazar Zone-01	70-2016 Dated 29/02/2016.
02	Mr. Md. Alimul Islam (1626), Officer, Cash Section, Laksham FPR Centre, Cumilla Zone-04	Cash Section, Bramonpara Agency Office. Cumilla Zone-03.	79-2016 Dated 07/03/2016.
03	Mr. Md. Saiful Islam (1941), Assistant Officer, Cash Section, Dulahajara Org. Office, Cox's Bazar. Zone-03	Cash Section, Chakaria FPR Centre, Cox's Bazar. Zone-03	125-2016 Dated 25/04/2016.
04	Mr. Mohammad Belal Uddin (1964), Junior Officer, Cash Section, Taknaf Org. Office, Ctg. Zone-03	Cash Section, Ukhia FPR Centre, Cox's Bazar Zone-01	111-2015 Dated 10/06/2015.
05	Mr. Md. Rejaul Karim (1631), Junior Officer, U/W Dept., Hathazari Org. Office. Ctg. Zone-01	Cash Section, Bashkhali FPR Centre, Ctg. Zone-02	197-2016 Dated 15/06/2016.
06	Mr. Md. Jahirul Islam (1783), Assistant Officer, Cash Section, Mohakhali Org. Office, Dhaka Zone-02.	Cash Section, Kaliakoir Org. Office, Dhaka Zone-02	218-2016 Dated 13/07/2016.
07	Mr. Md. Azadul Islam (2210), Assistant Officer (Cashier Cum Computer Operator), Mirzapur Org. Office, Dhaka Zone-04.	Cash Section, Moukhara Org. Office and Kustia Org. Office, Paribar Kallayan Bima Division	228-2016 Dated 21/07/2016.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

Copy forwarded to: Above 07 (Seven) employees.

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The SVP, Finance & Accounts Dept.,
6. The JVP & Incharge (I/A)
7. Master file
8. Office Order file
9. Personal file
1. The Asst. MD (Dev.) & Incharge, Chattogram Division.
2. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
4. The SEVP (PRT) & PD, Paribar Kallayan Bima Division.
5. The SEVP (PRT) & Incharge, Dhaka Zone-04
6. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamifield.com



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Mahmedur Rahman Talukder
Senior Vice President (Admin)

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প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০. ই-মেইল : ceo@primelifehd.com nililhd@gmail.com web : www.primelamilifehd.com