



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

January 16, 2020

## Office Order No.:12-2020

This is to inform to all concern that for the greater interest of the company, the additional responsibilities of the following employees are hereby cancelled with immediate effect.

Sl.	Name, Desig. & Present Office	Additional Responsibilities	
		Additional Office Name	Office Order No. & Date
01	Mr. Md. Rashedul Islam (2161), Assistant Officer, Cash Section, Ranirhat Org. Office, Chattogram Zone-03	Cash Section, Moriom Nagar Org. Office, Chattogram Zone-08	226-2017 Dated 01/01/2017.
02	Mr. Md. Ahsan Ullah (2166), Assistant Officer, Cash Section, Halishahar Org. Office, Chattogram Zone-04.	Cash Section, Agrabad Service Centre	03-2017 Dated 03/01/2017.
03	Mr. Mohammad Mokarram Hossain (1591), Junior Officer, Cash Section, Potia (west) Org. Office, Chattogram Zone-03	Cash Section, College Bazar Org. Office, Chattogram Zone-05	17-2017 Dated 12/01/2017.
04	Mr. Md. Sona Mia (1676), Assistant Officer, Cash Section, Santhia Org. Office, Rajshahi Zone-03	Cash Section, Ful Bari Org. Office and Hakimpur Org. Office, Kallayan Bima Division. (Marge Mukto Bima)	37-2017 Dated 08/02/2017.
05	Mr. Ali Jinna (2248), Assistant Officer (Cashier Cum Computer Operator), Cash Section, Raujan Agency Office, Urban Bima Division	Cash Section, Raujan Agency Office, Urban Bima Division	104-2017 Dated 12/04/2017.
06	Mr. Md. Jahidul Islam (0883), Junior Officer, Cash Section, Gazipur FPR Centre, Dhaka Zone-03	Cash Section, Zeraboo Org. Office, Kallayan Bima. (Marge Mukto Bima)	188-2017 Dated 18/06/2017.
07	Mr. Md. Shahidul Islam (1888), Office Assistant, Cash Section, Birgonj Org. office, Paribar Kallayan Bima Division	Cash Section, Thakurgaon Osr. Office, Rajshahi Zone-01	251-2017 Dated 21/08/2017.
08	Mr. Shahadat Hossain (2387), Assistant Officer (Cashier Cum Computer Operator), Cash Section, Dakbangla Org. Office, Feni Zone	Cash Section, Dagonbuiyan Org. Office, Feni Zone-02	252-2017 Dated 21/08/2017.
09	Mr. Md. Ayub Ali (2036), Assistant Officer, Cash Section, Hajigong SC	Cash Section, Sonaimuri Org. Office, Kallayan Bima. (Marge Mukto Bima)	286-2017 Dated 21/09/2017.

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আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪  
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০ ই-মেইল : ceo@primelifebd.com, nililbd@gmail.com, web : www.primelifebd.com



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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10	Mr. Md. Abdur Rahim (1824), Assistant Officer, Cash Section, Satkania Org. Office, Mukto Bima Prokalpo	Cash Section, Chandranaish Org. Office, Ctg. Zone-13	312-2017 Dated 23/10/2017.
11	Mr. Lokman Howlader (2521), Assistant Officer (Cashier Cum Computer Operator), Barura Org. Office, Urban Bima Division	Cash Section, Mia Bazar Org. Office, Urban Bima Division	354-2017 Dated 10/12/2017.

**Mahmudur Rahman Talukder**  
Joint Senior Vice President (Admin)

Copy forwarded to: Above 04 (Four) employees.

**C.C. to:**

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The SVP, Finance & Accounts Dept.,
6. The JVP & Incharge (I/A)
7. Master file
8. Office Order file
9. Personal file
1. The Asst. MD (Dev.) & Incharge, Chattogram Division.
2. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
3. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
4. The EVP (PRT) & Incharge, Rajshahi Division.
5. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

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*PA*

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