June 19, 2019

Office Order No.:166-2019

For the greater interest of the Company, the following employee is hereby transferred and newly joined employee is given posting as under:

SI.	Name, Desig. & ID No	Present Dept./Office	Transferred/Posted to	Remarks
01	Ms. Jabun Nahar (1339), Executive Officer	Commission Section, Barishal Service Centre	Policy Servicing Dept., (Maturity), Barishal Service Centre	
02	Mr. Md. Kalim Ullah (2720), Office Assistant/Record Keeper	Newly joined at Pekua Full Fledged SC	Policy Servicing Dept., (Docket Keeper), Pekua Full Fledged SC	

Ms. Jabun Nahar is advised to report her joining to The EVP (PRT) & Incharge, Barishal Zone by 24-06-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Md. Kalim Ullah is advised to report his joining to Mr. Noor Mohammad (1041), Senior Officer & Incharge, Pekua Full Fledged Service Centre by 24-06-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President Administration Department.

Ms. Jabun Nahar (1339), Executive Officer

Mr. Md. Kalim Ullah (2720), Office Assistant/Record Keeper

C.C. to:

- The Chief Executive Officer for kind information.
- The DMD, CFO & Company Secretary.
- The SEVP & Incharge, Administration Dept.
- The JEVP & Incharge (I/A)
- The JSVP & Incharge, (C.C) Policy Servicing & Claims Dept
- 6. Master file.
- Office Order file.
- 8. Personal file.

- 1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-03
- 2. The EVP (PRT) & Incharge, Barishal Division.
- 3. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.

Prime Islami Life Insurance Limited

ISO 9001 : 2008

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