December 30, 2019

Office Order No.:369-2019

For the greater interest of the Company, Mr. Md. Shariful Islam (1131), Officer, Policy Servicing Dept., (Docket Kp.) Rajshahi Full Fledged SC is hereby transferred to Cash Section, Singra Org. Office (Natore), Rajshahi Zone-03

Mr. Md. Shariful Islam will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Mr. Md. Shariful Islam is advised to report his joining to the Incharge, Singra Org. Office (Natore), Rajshahi Zone-03 along with release letter from his existing office by 02-01-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Copy Forwarded to:

Mr. Md. Shariful Islam (1131), Officer

C.C. to:

- The Chief Executive Officer for kind information.
- 2. The DMD & CFO.
- The DMD & CS.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The SVP, Finance & Accounts Dept.,
- 6. The JVP & Incharge (I/A)
- 7. The Incharge, Rajshahi Full Fledged SC
- 8. Master file
- 9. Office Order file
- 10. Personal file.

- 1. The EVP (PRT) & Incharge, Rajshahi Division.
- The Incharge, Singra Org. Office.

December 30, 2019

Office Order No.:369-2019

For the greater interest of the Company, Mr. Md. Shariful Islam (1131), Officer, Policy Servicing Dept., (Docket Kp.) Rajshahi Full Fledged SC is hereby transferred to Cash Section, Singra Org. Office (Natore), Rajshahi Zone-03

Mr. Md. Shariful Islam will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Mr. Md. Shariful Islam is advised to report his joining to the Incharge, Singra Org. Office (Natore), Rajshahi Zone-03 along with release letter from his existing office by 02-01-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Copy Forwarded to:

Mr. Md. Shariful Islam (1131), Officer