November 16, 2026

Office Order No.:161-2026

For the greater interest of the Company, the Office Order No: 158-2026, dated November 09, 2026 is hereby partially revised and the following employees are hereby transferred as under:

Sl	Name & Desig. Present Dept./Office		Transferred Dept,/Office (According to previous Order)	Transferred to
01	Mr. Mohammad Ferdousul Alam (1127), Executive Officer	Cash Section, Hemayetpur Org., Office (0340), Dhaka Zone-08	————	Accounts Dept., City Service Centre, Dhaka
02	Mirza Abu Saleh Siddiki (1192), Executive Officer	Cash Section, Adamjee EPZ Org., Office (0620), Dhaka Zone-17	————	Cash Section, Golapbag Org., Office (0736)-Dhaka Zone-06
03	Mr. Sahidur Rahman Khan (2109), Officer	Cash Section, Golapbag Org., Office (0736), Dhaka Zone-06	————	Cash Section, Hemayetpur Org., Office (0340), Dhaka Zone-08
04	Mr. Md. Khairuzzaman (2302), Officer	Cash Section, Gopalpur Org., Office (0679), Tangail Zone-01	Accounts Dept., City Service Centre, Dhaka	He will stay at his existing Office.

Mr. Mohammad Ferdousul Alam, Mirza Abu Saleh Siddiki and Mr. Sahidur Rahman shall handover the overall charges to Mr. Nasir Ahmed (2080), DVP & Operation Incharge, City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 19-11-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Cash allowance of Mr. Mohammad Ferdousul Alam @Tk.750/- is hereby withdrawn.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 04 (Four) employees.

November 16, 2026

Office Order No.:161-2026

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02	Mirza Abu Saleh Siddiki (1192), Executive Officer	Cash Section, Adamjee EPZ Org., Office (0620), Dhaka Zone-17	_____	Cash Section, Golapbag Org., Office (0736)-Dhaka Zone-06
03	Mr. Sahidur Rahman Khan (2109), Officer	Cash Section, Golapbag Org., Office (0736), Dhaka Zone-06	_____	Cash Section, Hemayetpur Org., Office (0340), Dhaka Zone-08
04	Mr. Md. Khairuzzaman (2302), Officer	Cash Section, Gopalpur Org., Office (0679), Tangail Zone-01	Accounts Dept., City Service Centre, Dhaka	He will stay at his existing Office.

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Cash allowance of Mr. Mohammad Ferdousul Alam @Tk.750/- is hereby withdrawn.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 04 (Four) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. The Operation Incharge, City Service Centre.
5. Office Order file.
6. Personal file

1. The AMD (DEV.) & Incharge, Dhaka Corp. Zone-07 & Rangpur Corp. Zone
2. The EVP (PRT) & Incharge, Dhaka Zone-06.
3. The EVP (PRT) & Incharge, Dhaka Zone-08
4. The EVP (PRT) & Incharge, Dhaka Zone-17
5. The Incharge, Respective Offices