December 30, 2019

Office Order No.:368-2019

For the greater interest of the Company Ms. Farjana Yasmin (1002), Senior Officer, IT Dept., Jashore Service Centre is hereby transferred to IT Dept., Meherpur FPR Centre, Khulna Zone.

Ms. Farjana Yasmin is advised to report his joining to the Incharge, Meherpur FPR Centre along with release letter from his existing office by 02-01-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After joining at Meherpur FPR Centre, Ms. Farjana Yasmin is hereby assigned to work at Cash Section at same premises in addition to his existing duties.

Additional responsibilities of Ms. Farjana Yasmin shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Copy Forwarded to:

Ms. Farjana Yasmin (1002), Senior Officer

C.C. to:

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The EVP & Incharge, IT Dept.
- 6. The SVP, Finance & Accounts Dept.
- 7. The JVP & Incharge (I/A)
- 8. Master file.
- 9. Office Order file.
- 10. Personal file.

- The Asst. MD (Dev.) & Incharge, Chattogram Division.
- The EVP (PRT) & Incharge, Khulna Zone.
- 4. The Incharge, Meherpur FPR Centre
- The Incharge, Jashore SC

December 30, 2019

Office Order No.:368-2019

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Mahmudur Rahman Talukder Senior Vice President (Admin)

Copy Forwarded to:

Ms. Farjana Yasmin (1002), Senior Officer

94