





December 29, 2019

## Office Order No.:366-2019

For the greater interest of the Company Mr. Md. Shaheen Howlader (2245), Officer (IT), Group Insurance Division, Head Office, Dhaka is hereby transferred to IT Dept., Netrokona Zonal Office, Urban Bima Division.

Mr. Md. Shaheen Howlader is advised to report his joining to the Incharge, Netrokona Zonal Office, Urban Bima Division along with release letter from his existing office by 01-01-2020 with a copy to the Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

Copy Forwarded to:

- Mr. Md. Shaheen Howlader (2245), Officer

**C.C. to:**

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge, IT Dept.,
6. The JEV & Incharge, Actuarial & Group Insurance Division.
7. The JVP & Incharge (I/A)
8. Master file.
9. Office Order file.
10. Personal file.
1. The SEVP (PRT) & PD, Urban Bima Division & Mukto Bima Prokalpo.
2. The Incharge, Netrokona Zonal Office, Urban Bima Division.

আর্থিক নিরাপত্তার সেতুবন্ধন