



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائمر اسلامى لائف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 29, 2026

Office Order No.:140-2026

Mr. Nasir Uddin (1745), Officer, Hazigonj FPR Center(0075), Chandpur Zone is hereby assigned to sit at Chandpur Full Fledged Service Centre, Chandpur Zone for 01 (One) day in a week and shall deal with Audit and Underwriting related works in addition to his existing duties.

The working days of additional duty will be settled by the respective Office incharges.

TA/DA as per rules of the Company is admissible to Mr. Nasir Uddin in this regard.

Mr. Md. Kutub Uddin (3480), Officer, Cash Section, Satkania FPR Center(0040), Chattogram Zone-15 is hereby advised to deal with Underwriting related works sitting at same premises in addition to his existing duties.

The additional responsibility of Mr. Nasir Uddin and Mr. Md. Kutub Uddin shall come into force with immediate effect and shall remain valid until further order.

Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

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Copy forwarded to:

- Mr. Md. Kutub Uddin (3480), Officer.
- Mr. Nasir Uddin (1745), Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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- Mr. Nasir Uddin (1745), Officer

C.C. to: for kind information:

- | | |
|---|---|
| 1. The Chief Executive officer | 1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone. |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Chattogram Corp. Zone-06 |
| 3. The EVP & Incharge, Underwriting & Re Insurance Dept. With a request to provide necessary U/W Training to Mr. Md. Kutub Uddin. | 3. The EVP (PRT) & Incharge, Chattogram Zone-15 |
| 4. The SVP & Incharge, Internal Audit Dept., | 4. The EVP (PRT) m& Incharge, Chandpur Zone. |
| 5. Office Order file | 5. The Incharge, Respective Offices. |
| 6. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন