



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 23, 2026

Office Order No.:139-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Ms. Khairun Nesa (2457), Junior Officer	Cash Section, Companygonj Org Office(0070), Cumilla Zone-03	Cash Section, Amnura Org. Office (0755), Chapainawabganj Zone
02	Ms. Aklima Akter (2485), Junior Officer	Cash Section, Homna Org., Office(0069), Cumilla Zone-03	Cash Section, Companygonj Org., Office(0070), Cumilla Zone-03

Ms. Khairun Nesa and Ms. Aklima Akter shall handover the overall charges to Md. Wahiduzzaman Hawlader (2187), Manager & Operation Incharge, Cumilla Full Fledged SC, Cumilla Corp. Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 28-09-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining of Ms. Khairun Nesa at Amnura Org. Office (0755), Chapainawabganj Zone, The additional responsibility of Md. Atikul Islam (3334), Junior Officer, Cash Section, Rohonpur Organization Office(0289), Chapainawabganj Zone vide Office Order No.:134-2026, dated 14-09-2026 at Amnura Org. Office (0755), Chapainawabganj Zone is hereby cancelled.

Mr. Md. Jahangir Alam (3212), Junior Officer, Cash Section, Sarwar Bazar FPR Center(0614), Chattogram Zone-15 (Keranihat) is hereby advised to deal with work of Underwriting related works sitting at same premises in addition to his existing duties until further order.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়: গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইল: pilil@primeislamylife.com, web : www.primeislamylife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. The EVP & Incharge, U/W & Re Insurance Dept.
With a request to provide necessary U/W Training to Mr. Md. Jahangir Alam
5. Md. Wahiduzzaman Hawlader (2187), Manager & Operation Incharge, Cumilla Full Fledged SC, Cumilla Corp. Zone.
6. Office Order file.
7. Personal file
1. Mr. Mohammad Humayun Kabir, DMD (DEV.)
2. The AMD (Dev.) & Incharge, Cumilla Corp. Zone
3. The EVP (PRT) & Incharge, Chattogram Corp. Zone-06
4. The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
5. The EVP (PRT) & Incharge, Chapainawabganj Zone.
6. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন