December 29, 2019

Office Order No.:364-2019

For the greater interest of the Company, Mr. Kamruzzaman (0483), Assistant Vice President, Commission Section, Head Office, Dhaka is hereby transferred to the Secretariat of the Chief Executive Officer, Head Office, Dhaka as PS to the Chief Executive Officer.

Mr. Kamruzzaman shall handover the overall charges to Mr. Md. Jakir Hossain (0637), Joint Senior Vice President & Incharge, Commission section, Head Office, Dhaka immediately.

Mr. A.K.M. Altaf Hossain (0011), Vice President is advised to handover his overall charges to Mr. Kamruzzaman (0483), Assistant Vice President.

Mr. Kamruzzaman is advised to report his joining to the Chief Executive Officer, Head Office, Dhaka along with release letter from his existing office by 30-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Kazi Abul Manjur

Senior Executive Vice President Administration Department.

- Mr. A.K.M. Altaf Hossain (0011), Vice President.
- Mr. Kamruzzaman (0483), Assistant Vice President.

C.C. to:

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- 4. The SVP, Finance & Accounts Dept. Head Office.
- 5. The JSVP & Incharge, Commission Section.
- 6. The JVP & Incharge (I/A)
- All Departmental Heads, Head Office.
- 8. Master file.
- Office Order file.
- 10. Personal file.

December 29, 2019

Office Order No.:364-2019

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Kazi Abul Manjur

Senior Executive Vice President Administration Department.

Mr. A.K.M. Altaf Hossain (0011), Vice President.

Mr. Kamruzzaman (0483), Assistant Vice President.