



প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইল: pilil@primeislamylife.com, web : www.primeislamylife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

September 14, 2026

Office Order No.:134-2026

Md. Moaggem Hossain Khan (0522), Senior Executive Officer, Accounts Dept., Link Road Full Fledged Service Center, Dhaka Zone-16 is hereby assigned to carry out Cash related works sitting at same premises in addition to his existing duties until further order.

The additional responsibility of Ms. Humyra Akter (1726), Officer, Claims Dept., Link Road Full Fledged Service Center, Dhaka Zone-16 vide Office Order No.:85-2026, dated 10-06-2026 at Cash Section, Link Road Full Fledged Service Center is hereby cancelled.

Md. Atikul Islam (3334), Junior Officer, Cash Section, Rohonpur Organization Office(0289), Chapainawabganj Zone is hereby advised to sit and work at Cash Section, Amnura Org. Office (0755), Chapainawabganj Zone for 01 (One) day in a week in addition to his existing duties until further order.

TA/DA allowance as per rules of the Company is admissible to Md. Atikul Islam in this regard.

The working days of additional duty will be settled by the respective Office incharges.

Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees

C.C. to: for kind information:

- | | |
|-------------------------------------|---|
| 1. The Chief Executive officer. | 1. The EVP (PRT) & Incharge, Dhaka Zone-16 |
| 2. The Additional Managing Director | 2. The EVP (PRT) & Incharge, Rajshahi Zone. |
| 3. The AMD & CFO. | 3. The EVP (PRT) & Incharge, Chapainawabgonj Zone |
| 4. Master file | 4. The Incharge, Rohonpur Organization Office. |
| 5. Office Order file. | 5. The Incharge, Amnura Organization Office. |
| 6. Personal file. | |

আর্থিক নিরাপত্তার সেতুবন্ধন