December 29, 2019

## Office Order No.:363-2019

For the greater interest of the Company, the transfer of Mr. Md. Sohel Rana (0755), Officer, Dev. Admin Dept., Bhola Service Centre, Barishal Zone-02 vide Office Order No: 359-2019, dated 19-12-2019 at Cash Section, Lalmohan Org. Office, Barishal Zone-02 is hereby revised and he is hereby transferred to Cash Section, Lalpur Bazar Agency Office, B. Baria Zone.

Mr. Md. Sohel Rana is advised to report his joining to the Incharge, Lalpur Bazar Agency Office, B. Baria Zone by 02-01-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Md. Aftab Uddin (0676), Officer, U/W Dept., Lalmohan Org. Office, Barishal Zone-02 is hereby assigned to work at Cash Section at same premises in addition to his existing duties until further order.

Mr. Md. Aftab Uddin will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Additional responsibilities of Mr. Md. Aftab Uddin shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

- Mr. Md. Sohel Rana (0755), Officer
- Mr. Md. Aftab Uddin (0676), Officer

## C.C. to:

- The Chief Executive officer for kind information.
- 2. The DMD & CFO.
- The DMD & CS.
- 4. The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (U/W).
- 6. The JEVP & Incharge (I/A)
- 7. Master file
- 8. Office Order file
- 9. Personal file

- The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
- 2. The EVP (PRT) & Incharge, Barishal Division.
- 3. The JEVP (PRT) & Incharge, Barishal Zone-02.
- 4. The Incharge, Lalmohan Org. Office.
- 5. The Incharge, Lalpur Bazar Agency Office.

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Administration Department.

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