



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 30, 2026

Office Order No.:110-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Mohammed Didarul Alam (3384), Executive Officer	Underwriting Dept., Chakaria FPR Centre(0042), Cox's Bazar Zone-03 (Pekua)	Cash Section, Ramu FPR Center(0148), Cox's Bazar Zone-04
02	Mr. Shirajul Mostafa (2477), Officer	Cash Section, Hoyaikong Org., Office(0575) Cox's Bazar Zone-01	Cash section, Hnila Org., Office(0146), Cox's Bazar Zone-01
03	Mr. Md. Sayed Hossan (3406), Officer	Cash Section, Ramu FPR Center(0148), Cox's Bazar Zone-04	Cash Section, Hoyaikong Org., Office(0575) Cox's Bazar Zone-01

Mr. Mohammed Didarul Alam shall handover the overall charges to Mr. Abdur Rahman Rajib (2926), Junior Officer, Accounts Dept., Chakaria FPR Centre, Cox's Bazar Zone-03.

Mr. Shirajul Mostafa and Mr. Md. Sayed Hossan shall handover the overall charges to Mr. Farhad Bin Muhammad Abdul Aziz (2800), Senior Officer, Accounts Dept., Cox's Bazar Full Service Center, Cox's Bazar Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 09-08-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Ramu FPR Center, Mr. Mohammed Didarul Alam is hereby advised to deal with work of Underwriting related works sitting at same premises in addition to his existing duties until further order.

Mr. Mohammed Didarul Alam will entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).



Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮১০৭০১৮০-৮৩

ফ্যাক্সঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইল: pilil@primeislamylife.com, web : www.primeislamylife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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02	Mr. Shirajul Mostafa (2477), Officer	Cash Section, Hoyaikong Org., Office(0575) Cox's Bazar Zone-01	Cash section, Hnila Org., Office(0146), Cox's Bazar Zone-01
03	Mr. Md. Sayed Hossan (3406), Officer	Cash Section, Ramu FPR Center(0148), Cox's Bazar Zone-04	Cash Section, Hoyaikong Org., Office(0575) Cox's Bazar Zone-01

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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

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| 1. The Chief Executive officer. | 1. The AMD (Dev.) & Incharge, Cox's Bazar Corp. Zone. |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-01. |
| 3. The AMD & Chief Financial Officer. | 3. The EVP (PRT) & Incharge, Chattogram Zone-02, 09 & Cox's Bazar Zone-03 |
| 4. Mr. Farhad Bin Muhammad Abdul Aziz (2800), SO, Accounts Dept., Cox's Bazar Full Service Center. | 4. The EVP (PRT) & Incharge, Cox's Bazar Zone-04. |
| 5. Office Order file. | 5. The Incharge, Respective Offices. |
| 6. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন