



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 30, 2026

Office Order No.:109-2026

For the greater in the company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties in absence of Mr. Md. Abdul Latif (1756), Senior Executive Officer & Operation Incharge, at the station.

Sl.	Name, Desig., Dept.	Present Office	Additional responsibility
01	Mr. Md. Moaggem Hossain Khan (0522), Senior Executive Officer	Finance & Accounts Dept., Sandeep Full Fledged Service Center, Chattogram Zone-10	Approve SB and OR file.
02	Mr. Md. Nazrul Islam (3309), Senior Executive Officer	Underwriting Dept., Sandeep Full Fledged Service Center, Chattogram Zone-10	Approve Dalil and Maturity file.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Nazrul Islam (3309), Senior Executive Officer.
- Mr. Md. Moaggem Hossain Khan (0522), Senior Executive Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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- Mr. Md. Nazrul Islam (3309), Senior Executive Officer.
- Mr. Md. Moaggem Hossain Khan (0522), Senior Executive Officer.

C.C. to: for kind information:

- The Chief Executive officer
- The Additional Managing Director.
- The AMD & Chief Financial Officer.
- The EVP & Incharge, Policy Servicing & Claims Dept.
- The EVP & Incharge, Underwriting & Re Insurance Dept.
- Master file
- Office Order file
- Personal file
- The EVP (PRT) & Incharge, Chattogram Zone-10.

আর্থিক নিরাপত্তার সেতুবন্ধন