



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 29, 2026

Office Order No.:106-2026

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties until further order:

Sl.	Name, Desig., Dept.	Present Office	Additional responsibility
01	Mr. Jamalur Rashid (3345), Executive Officer	Cash Section, Cox's Bazar Full Fledged Service Center	OR, Dalil, Surrender, Lone, Policy Revive related works
02	Mr. Masud Rana (1716), Senior Officer	Underwriting Dept., Cox's Bazar Full Fledged Service Center	Internal Audit & Death Clams related works
03	Ms. Khadija Begum (3329), Senior Officer	Claims Dept., Cox's Bazar Full Fledged Service Center	Call Centre & Dev. Admin related works

The additional responsibility of Mr. Jamalur Rashid (3345), vide Office Order No.:120-2025, dated 14-08-2026 at Internal Audit related works is hereby cancelled.

The additional responsibility of Mr. Masud Rana and Ms. Khadija Begum vide Office Order No.:77-2025, dated 25-05-2025 is hereby cancelled.

The additional responsibility of Ms. Zannatul Ferdos (1833), Senior Officer, Policy Servicing Dept., and Mr. Jamalur Rashid (3345), Executive Officer, Cash Section, Cox's Bazar Full Fledged Service Center Vide Office Order No:102-2026, dated 22-07-2026 is hereby Cancelled.

Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮-০২-৮১০৭০১৭৯. ই-মেইলঃ pilil@primeislamylife.com, web : www.primeislamylife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

- | | |
|--|---|
| 1. The Chief Executive officer | 1. The AMD (DEV.) & Incharge, Cox's Bazar Corp. Zone. |
| 2. The Additional Managing Director. | 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-02 |
| 3. The Additional Managing Director & Incharge, Dev. Admin Dept. | |
| 4. The AMD & Chief Financial Officer. | |
| 5. The EVP & Incharge, Policy Servicing & Claims Dept. | |
| 6. The SVP & Incharge, Internal Audit Dept. | |
| 7. Master file | |
| 8. Office Order file | |

আর্থিক নিরাপত্তার সেতুবন্ধন