



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 06, 2026

Office Order No.:99-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Al Amin (1613), Senior Officer	Cash Section, Alibahar Full Fledged Service Center, Dhaka Zone-13	Mobile Banking Section, Finance & Accounts Dept., Head Office, Dhaka.
02	Mr. Md. Ariful Islam (0957), SEO	IT Dept., Alibahar Full Fledged Service Center, Dhaka Zone-13	Cash Section, Alibahar Full Fledged Service Center, Dhaka Zone-13

Mr. Al Amin shall handover the overall charges to T.M Hamdul Haque (1725), EO & Operation Incharge, Ali Bahar Full Fledged SC, Dhaka Zone-13.

Mr. Al Amin is advised to report his joining to the Assistant Managing Director & CFO, Head Office, Dhaka along with Stationary Items allotted to him and release letter from his existing office by 12-07-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Md. Ariful Islam is advised to report his joining to the EVP (PRT) & Incharge, Dhaka Zone-13 by 12-07-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Cash Section, Mr. Md. Ariful Islam is hereby advised to deal with IT related works sitting at same premises in addition to his existing duties until further order.

Mr. Md. Ariful Islam will entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac) and Cash allowance of Mr Al Amin @Tk.750/- is hereby withdrawn.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮১০৭০১৮০-৮৩

ফ্যাক্সঃ ৮৮ ০১ ৮১০৭০১৭৯ ই-মেইলঃ nilil@primeislamylife.com web : www.primeislamylife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. Md. Obaidur Rahman (0359), Asst. Manager,
Salary Section with request to withdrawn Cash allowance
to the mention employees.
5. T.M Hamidul Haque (1725), EO & Operation Incharge,
Ali Bahar Full Fledged SC, Dhaka Zone-13.
6. Office Order file.
7. Personal file

1. The EVP (PRT) & Incharge, Dhaka Zone-13.

আর্থিক নিরাপত্তার সেতুবন্ধন

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