



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 19, 2026

Office Order No.:69-2026

Mr. Ripon Hossain (1108), Senior Officer, Cash Section, Langalbandha Organization Office(0154), Chattogram Road Zone may be advised to sit and work at Cash Section, Madanpur Org. Office (0678), Chattogram Road Zone for 02 (Two) day(s) in a week in addition to his existing duties..

TA/DA as per rules of the Company is admissible to Mr. Ripon Hossain in this regard.

The working days of additional duty will be settled by the respective Office incharges.

The additional responsibility of Mr. Ripon Hossain shall come into force with immediate effect and shall remain valid until further order.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Mr. Ripon Hossain (1108), Senior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

ই-মেইলঃ hr@primeislamilife.com web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Ripon Hossain (1108), Senior Officer

C.C. to: for kind information:

1. The Chief Executive officer
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. Master file
5. Office Order file
6. Personal file
1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-07.
2. The EVP (PRT) & Incharge, Chattogram Road Zone.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন