



December 14, 2019

Office Order No.:352-2019

For the greater interest of the Company Mr. Mohammad Sharif Hossain (1281), Assistant Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby transferred to Accounts Dept., Tangail FPR Centre (Tangail Zone-01).

Mr. Md. Mohammad Sharif Hossain shall handover his overall charges to SVP, Finance & Accounts Dept., Head Office, Dhaka in presence of Internal Auditor.

Before handing and taking over of overall charges, the JVP Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 21-12-2019.

Mr. Mohammad Sharif Hossain is advised to report his joining to the SVP(PRT) & Incharge, Tangail Zone-01 along with release letter from his existing office by 18-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Mohammad Sharif Hossain (1281), AVP.

C.C to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The SEVP & Incharge, Administration Dept.
5. The SVP, Finance & Accounts Dept., Head Office, Dhaka
6. The JVP & Incharge (I/A) with a request to ensure handing and taking over formalities in presence of an auditor as per Office Order.
7. Office Order file
8. Master file
9. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
2. The SVP (PRT) & Incharge, Tangail Zone-01.

আর্থিক নিরাপত্তার সেতুবন্ধন



December 14, 2019

Office Order No.:352-2019

For the greater interest of the Company Mr. Mohammad Sharif Hossain (1281), Assistant Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby transferred to Accounts Dept., Tangail FPR Centre (Tangail Zone-01).

Mr. Md. Mohammad Sharif Hossain shall handover his overall charges to SVP, Finance & Accounts Dept., Head Office, Dhaka in presence of Internal Auditor.

Before handing and taking over of overall charges, the JVP Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 21-12-2019.

Mr. Mohammad Sharif Hossain is advised to report his joining to the SVP(PRT) & Incharge, Tangail Zone-01 along with release letter from his existing office by 18-12-2019 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Mohammad Sharif Hossain (1281), AVP.

আর্থিক নিরাপত্তার সেতুবন্ধন