



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیٹڈ

### Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

February 18, 2026

## Office Order No.:21-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Mohammad Rokan Uddin (0793), Assistant Manager	Internal Audit Dept., Head Office, Dhaka	Internal Audit Dept., Sylhet Full Fledged Service Center, Sylhet Corp. Zone
02	Mr. Md. Harunoor Rashid (2188), Senior Manager	Internal Audit Dept., Sylhet Full Fledged Service Center, Sylhet Corp. Zone	Internal Audit Dept., Head Office, Dhaka

Mr. Mohammad Rokan Uddin shall handover the overall charges to the Senior Vice President & Incharge, Internal Audit Dept., Head Office, Dhaka.

Mr. Md. Harunoor Rashid shall handover the overall charges to Mr. Enayet Kabir (1277), DVP & Operation Incharge, Accounts Dept., Sylhet Full Fledged Service Center.

Mr. Mohammad Rokan Uddin is advised to report his joining to the SEVP (PRT) & Incharge, Sylhet Corp. Zone and Mr. Md. Harunoor Rashid is advised to report his joining to the SVP & Incharge, Internal Audit Dept., Head Office, Dhaka along with Stationary Items allotted to them and release letter from their existing offices by 24-02-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Harunoor Rashid vide Office Order No.:191-2022, dated 17-12-2022 at Underwriting related works and Office Order No.:08-2023, dated 07-02-2023 is hereby cancelled.

Mr. Golam Sarwar (3160), Deputy Manager, Internal Audit Dept., Noakhali Full Fledge Service Center is hereby advised to deal with Underwriting related works and also assigned to deal with Dev. Admin, and Dalil related works sitting at the same premises in addition to his existing duties until further order.



**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Harunoor Rashid (2188), Senior Manager
- Mr. Golam Sarwar (3160), Deputy Manager
- Mr. Mohammad Rokan Uddin (0793), Assistant Manager

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইলঃ pilil@primeislamilife.com, web : www.primeislamilife.com



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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- Mr. Md. Harunoor Rashid (2188), Senior Manager
- Mr. Golam Sarwar (3160), Deputy Manager
- Mr. Mohammad Rokan Uddin (0793), Assistant Manager

**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The DMD & Incharge, Dev. Admin Dept.
4. The AMD & Head of IT.
5. The AMD & Chief Financial Officer.
6. The SVP & Incharge, U/W & Re Insurance Dept.
7. The SVP & Incharge, I/A Dept.
8. Mr. Enayet Kabir (1277), DVP & Operation Incharge, Sylhet Full Fledged SC
9. Office Order file.
10. Personal file
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The SEVP (PRT) & Incharge, Noakhali Corp. Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

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