



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 16, 2026

Office Order No.:19-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Muhammad Abdus Samad (1476), Senior Officer	Claims Dept., Sylhet Full Service Center, Sylhet Corporate Zone	Cash Section, Fenshugonj Org. Office(0413), Sylhet Zone-02
02	Mr. Md. Shahinur Rahman (2029), Junior Officer	Cash Section, Fenshugonj Org. Office(0413), Sylhet Zone-02	Cash Section, Adampur Org. Office, Moulavi Bazar Zone
03	Ms. Oli Rani Nath (3029), Junior Officer	Cash Section Sylhet Zone-01 Office	Cash Section, Moulavi Bazar Zone

Mr. Muhammad Abdus Samad, Mr. Md. Shahinur Rahman and Ms. Oli Rani Nath shall handover the overall charges to Mr. Enayet Kabir (1277), DVP & Operation Incharge, Sylhet Full Fledged SC, Sylhet Corp. Zone.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 19-02-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Iquebal Hussain (1441), Senior Officer, IT Dept., Sylhet Full Fledged Service Center is hereby advised to deal with work of Claims related works sitting at same premises in addition to his existing duties until further order.

Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 03 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Head of IT.
4. The AMD & Chief Financial Officer.
5. The SVP & Incharge, I/A Dept.
6. Mr. Enayet Kabir (1277), DVP & Operation Incharge, Sylhet Full Fledged SC
7. Office Order file
8. Personal file
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The EVP (PRT) & Incharge, Moulavi Bazar Zone
3. The Incharge, respective Offices

আর্থিক নিরাপত্তার সেতুবন্ধন