



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیٹڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 05, 2026

Office Order No.:14-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md Mainul Ahasan (1019), Vice President	Internal Audit Dept., (Operation Incharge) Noakhali Full Fledge Service Center, Noakhali Zone	Underwriting Dept., (Operation Incharge) Feni Full Fledge Service Centre, Feni Zone-01
02	Mr. Golam Sarwar (3160), Deputy Manager	Underwriting Dept., (Operation Incharge) Feni Full Fledge Service Centre, Feni Zone-01	Internal Audit Dept., (Operation Incharge) Noakhali Full Fledge Service Center, Noakhali Zone
03	Mr. Md. Kamrul Hasan (0948), Senior Executive Officer	Claims Dept., Noakhali Full Fledge Service Center, Noakhali Zone	Claims Dept., Feni Full Fledge Service Centre, Feni Zone-01
04	Mr. Shameem Ahammed (0807), Officer	Claims Dept., Feni Full Fledge Service Centre, Feni Zone-01	Claims Dept., Noakhali Full Fledge Service Center, Noakhali Zone

At first Mr. Md. Mainul Ahasan shall handover the overall charges to Mr. Golam Sarwar and after taking over the charges Mr. Golam Sarwar shall handover the overall charges to Mr. Md Mainul Ahasan.

Mr. Md. Kamrul Hasan and Mr. Shameem Ahammed shall handover the overall charges to their respective Operation Incharge.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 10-02-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Feni Full Fledge Service, Mr. Md Mainul Ahasan is hereby advised to deal with work of Internal Audit related works and also assigned to sign on OR as authorized officer and he is also assigned to approved SB file of Feni Full Fledged SC as per Ceiling in addition to his existing duties until further order.

After Joining at Noakhali Full Fledge Service, Mr. Shameem Ahammed is hereby advised to deal with work of OR related works of Noakhali Full Fledged SC in addition to his existing duties until further order.


Md. Shamsul Alam
Chief Executive Officer

Copy forwarded to: Above 04 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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02	Mr. Golam Sarwar (3160), Deputy Manager	Underwriting Dept., (Operation Incharge) Feni Full Fledge Service Centre, Feni Zone-01	Internal Audit Dept., (Operation Incharge) Noakhali Full Fledge Service Center, Noakhali Zone
03	Mr. Md. Kamrul Hasan (0948), Senior Executive Officer	Claims Dept., Noakhali Full Fledge Service Center, Noakhali Zone	Claims Dept., Feni Full Fledge Service Centre, Feni Zone-01
04	Mr. Shameem Ahammed (0807), Officer	Claims Dept., Feni Full Fledge Service Centre, Feni Zone-01	Claims Dept., Noakhali Full Fledge Service Center, Noakhali Zone

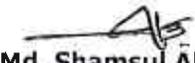
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Md. Shamsul Alam
Chief Executive Officer

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C.C. to: for kind information:

1. The Additional Managing Director.
2. The AMD & Chief Financial Officer.
3. The EVP & Incharge, Policy Servicing & Claims Dept.
4. The SVP & Incharge, U/W & Re Insurance Dept.
5. The SVP & Incharge, I/A Dept.
6. Office Order File.
7. Personal File
1. The SEVP (PRT) & Incharge, Noakhali Zone.
2. The EVP (PRT) & Incharge, Feni Zone
3. The EVP (PRT) & Incharge, Noakhali Zone
4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন