



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 03, 2026

Office Order No.:12-2026

Gazi Nasrin Sultana (3366), Office Assistant, Cash Section, Anam Nahar Org. Office(0605), Chattogram Zone-10 (Sandwip) is hereby transferred to Policy Servicing Dept., Sandwip Full Fledged SC, Chattogram Zone-10.

Gazi Nasrin Sultana shall handover the overall charges to Mr. Md. Saiful Islam (2554), Officer, Accounts Dept., Shandwip Full Service Center, Chattogram Zone-10.

Gazi Nasrin Sultana is advised to report her joining to the EVP (PRT) & Incharge, Chattogram Zone-10. along with Stationary Items allotted to her and release letter from her existing office by 09-02-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Sandwip Full Fledged SC, Gazi Nasrin Sultana is hereby advised to work at Call Centre, sitting at same premises in addition to his existing duties until further order.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

④

Copy forwarded to:

- Gazi Nasrin Sultana (3366), Office Assistant

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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- Gazi Nasrin Sultana (3366), Office Assistant

C.C. to: for kind information:

- | | |
|---------------------------------------|---|
| 1. The Chief Executive officer | 1. The EVP (PRT) & Incharge, Chattogram Zone-10 |
| 2. The Additional Managing Director. | 2. The Incharge, Anam Nahar Org. Office. |
| 3. The AMD & Chief Financial Officer. | |
| 4. Master file | |
| 5. Office Order file | |
| 6. Personal file | |

আর্থিক নিরাপত্তার সেতুবন্ধন